

Privacy Notice

Issued on 21 November 2022

Club contact details

East Finchley Women's Football Club is an unincorporated association, membership based, and administered by volunteers. [Contact | www.efwfc.co.uk](http://www.efwfc.co.uk)

The information stored

The club holds your name, contact details, photos and in some cases other details as outlined below.

How and why data is used

What information do we have and how do we get it?	Why do we have this information and how do we use it?	GDPR basis for processing
Name and contact details (email, tel. number). We get these details from you if you supply them to us.	Stored in Google Docs, Teamer, and in contacts on committee mobile phones, to keep track of and contact you about membership and training sessions. Members are added to relevant WhatsApp groups so that members can communicate with each other and so we can keep you informed about club and football related activity.	Contract
Membership details We record basic membership information like date started and payments received.	Stored in Google Docs. We may be required for FA affiliation purposes to make a list of members available to the FA	Legitimate interests
Photos / social media posts Photos will be taken and social media posts created by eg. our social media secretary and photographers.	We post pictures on our website, Instagram and Facebook. Posts often tag or mention members. We sometimes provide material for funders to use.	Legitimate Interests
Age, ethnicity, sexual orientation and disability. If you choose to give this data.	You have the option to give this data or choose not to. Data is collected via Wordpress or Google Forms. This data is used for funding applications and reporting.	Consent

<p>Your ID If you provide this to us.</p>	<p>If you play in an FA league we ask to see your ID to register you as a player. If you send an image of ID this is deleted after seen. You may also be asked to provide your passport number for international travel.</p>	<p>Legitimate interests</p>
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Sharing our information

The ways we share your information are shown above. So that you can see clearly who we share your data with the organisations are listed again here:

- Your telephone number and email address is visible by other members and some ex-members.
- The FA may require us to share our list of members.
- Data may be shared with funders.

How and how long your information is stored

Your information is held in Google Drive, Teamer, mobile contacts and Wordpress.

Google Drive: [Understand the basics of privacy in Google Docs, Sheets, & Slides - Docs Editors Help](#)

Teamer: [Privacy Policy \(teamer.net\)](#)

WhatsApp: [Privacy Policy - EEA \(whatsapp.com\)](#)

Data is stored for as long as it is needed for the task it is collected for. Normally this is up to a year after you cease to be a member of the club. If you would like to receive a copy of our Data Retention Schedule, please ask us or contact the committee at [Contact | www.efwfc.co.uk](#)

Your data protection rights

You have the following rights under data protection law, and information explaining these rights can be found on the [Information Commissioner Office website](#).

Your right of access – You have the right to ask for copies of your personal information.

You can withdraw consent at any time for any processing that relies on the legal basis of Consent.

Your right to object to processing – You have the right to object to the processing of your personal data in certain circumstances. You always have the right to object to processing for the purposes of direct marketing.

Your right to erasure – You have the right to ask for your personal information to be erased in certain circumstances.

Your right to restriction of processing – You have the right to ask for the processing of your information to be restricted in certain circumstances.

Your right to rectification – You have the right to rectify or complete information you think is inaccurate (and the committee must consider whether this is founded and not excessive).

Your right to data portability – You have the right to request that information is transferred to another organisation, or to you, in certain circumstances.

Please contact the committee at [Contact | www.efwfc.co.uk](http://www.efwfc.co.uk) if you wish to make a request.

How to complain

You can complain about how the club uses your data by emailing on [Contact | www.efwfc.co.uk](http://www.efwfc.co.uk)

You can complain to the ICO if you are unhappy with how the club uses your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF